

**FRONTIERS OF THE ROMAN EMPIRE WORLD HERITAGE SITE  
HADRIAN'S WALL PARTNERSHIP BOARD**

**Terms of Reference**

**The Tasks**

The overall task is to oversee the implementation of the Policies and Actions in the Management Plan for the World Heritage Site and its Buffer Zone, ensuring coordinated and collaborative activity to safeguard World Heritage status

*And specifically:*

To discuss and agree, at a strategic level, the priorities for action each year and any specific areas or topics for development.

To report to UNESCO, through the State Party, on any significant changes to the Management Plan during its currency.

To discuss and agree, at a strategic level, the resources that will be required in each financial year, and in the medium and long term.

To discuss and agree, at a strategic level the sources of finance and resources, and how these can best be secured.

To set the overall strategy for the Delivery Groups, providing them with guidance as appropriate, and delegating to them the implementation of operational matters.

To receive reports from the Delivery Groups.

To draft and develop any further policies that may be necessary.

To encourage the adoption by others of the Policies set out in the Management Plan.

To monitor the condition of the World Heritage Site.

To consider reports from appropriate organisations on projects and initiatives that will affect the World Heritage Site, and to ensure that in the planning of any such activity the Values of the Site are protected and promoted.

To liaise with the Hadrian's Wall Path National Trail Partnership on matters of common interest, and to receive reports on progress.

To promote coordinated action and partnerships in the World Heritage Site and its Buffer Zone.

To act as ambassadors and advocates for the World Heritage Site and for the values, principles and objectives of UNESCO.

To oversee the preparation of the Periodic Report for this component part of the Frontiers of the Roman Empire WHS.

To determine the frequency of the revision of the Management Plan, and to oversee this process.

### **Membership and quorum**

The Board will be composed of:

- a representative from each of the Local Authorities along the Wall
- a representative from Historic England
- a representative from Natural England
- the Chair of each Delivery Group

The Board may co-opt such further members as it sees fit.

Any substitution in representation must have the approval of the Chair prior to the meeting.

The Chair, to be selected by the Board, may be an independent or one of the constituent members of the Board. He or she will be appointed for three years and may be re-appointed by the Board for one further term of three years.

The quorum of the Board will be 50 per cent of the membership, in addition to the Chair.

### **Frequency of meetings and operational matters**

The Board will normally meet two or three times each year.

Any urgent matters may be determined between meetings by email.

The World Heritage Site Coordinator will attend each meeting and will service the Board.

v 3 June 2015